



**Veterans of Foreign Wars - POST 10420**

*Physical Address:* A4359 US-17 N Murrells Inlet, SC 29576

Phone: +1 (843) 651-6900

*Mailing Address:* VFW POST 10420 P.O. BOX 308 Murrells Inlet, SC 29576

Facebook: <https://www.facebook.com/vfw10420/>

Website: [www.vfw10420.org](http://www.vfw10420.org)



# Operating Collaboration

## Information & Process



## Veterans of Foreign Wars - POST 10420

*Physical Address:* A4359 US-17 N Murrells Inlet, SC 29576

Phone: +1 (843) 651-6900

*Mailing Address:* VFW POST 10420 P.O. BOX 308 Murrells Inlet, SC 29576

Facebook: <https://www.facebook.com/vfw10420/>

Website: [www.vfw10420.org](http://www.vfw10420.org)



# **Safety Briefing - Best Practices**

## **General Awareness**

- Stay alert and aware of your surroundings at all times.
- Report any suspicious behaviour or unsafe conditions to a Post officer immediately.
- Look out for fellow members and guests, especially during busy events.

## **Social Areas**

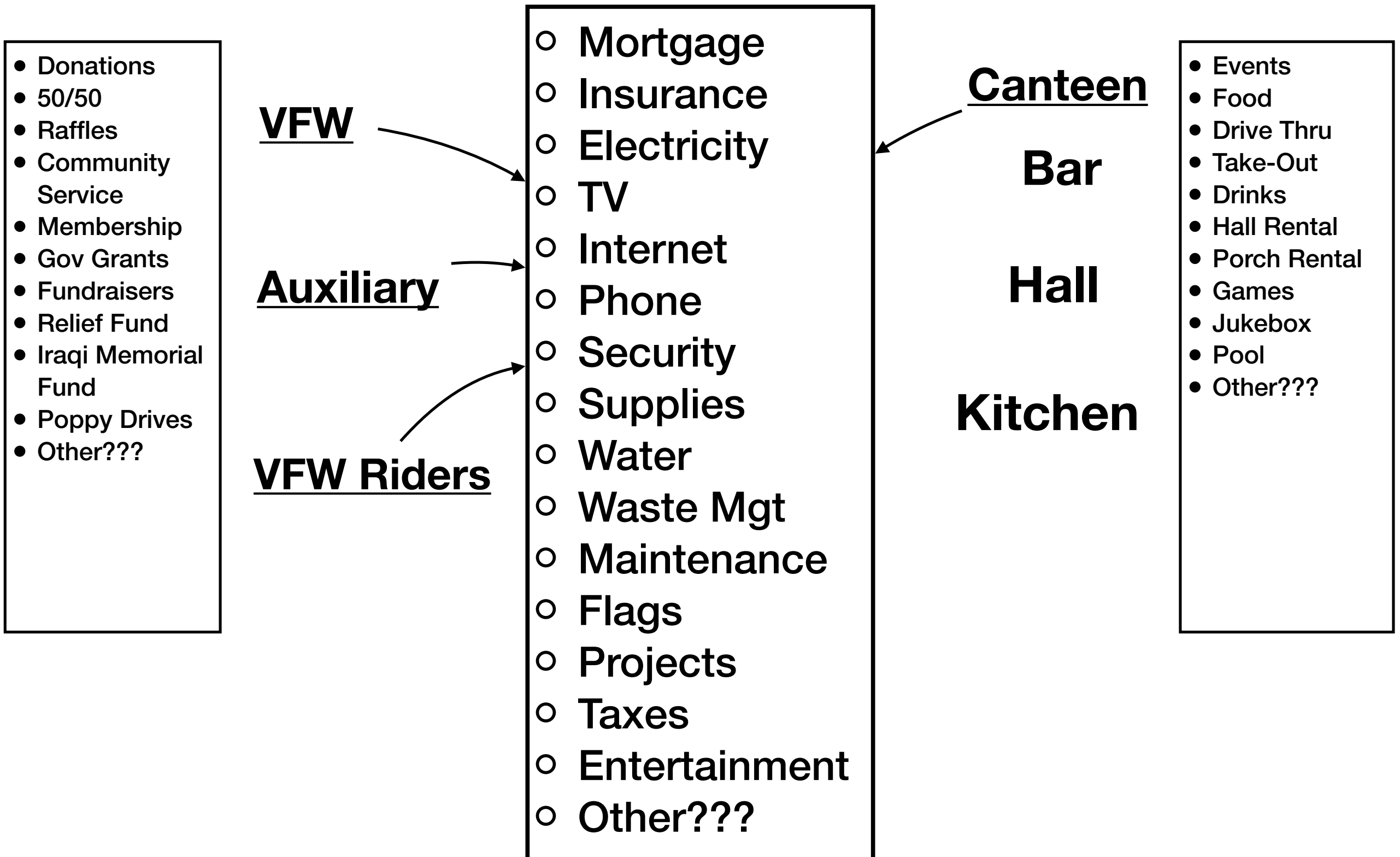
- Act responsibly and respectfully in all social areas.
- Monitor alcohol consumption and intervene early if a situation appears to be escalating.
- Ensure walkways remain clear to prevent slips, trips, and falls.

## **Building Facilities**

- Know the locations of exits, fire extinguishers, and first-aid kits.
- Report spills, damaged equipment, lighting issues, or other hazards as soon as they are noticed.
- Follow posted safety signage and comply with all facility rules.

# VFW Post 10420 Business Organization

## POST 10420 Operations



# **Establishing Cost Centers - Convert to Profit Centers**

## **Cost Centers**

1. Post
2. Canteen
3. Hall
4. Kitchen

## **Process:**

1. Identify Costs = Savings Opportunities
2. Evaluate Costs > Benefits or Trade-Offs
3. Assess Performance > Accountability
4. Facilitate = Best Practices

## **Operations & Process:**

1. Identify processes for each cost center > SOP creation
2. Evaluate Processes > Add/Change/Improve
3. Implement > Add/Change/Improvement
4. Assess Performance > Accountability
5. Facilitate > Best Practices
6. Complete > SOP Documentation

```

graph LR
    A[MEMBERSHIP OMS] --> B[PAVERS / GOLF  
ONLINE CC SALES]
    B --> C[VFW  
VETERANS OF FOREIGN WARS.]
    B --> D[PayPal]
  
```

